



EVALUATOR LIFE OF AN ATHLETE (LoA) PROGRAM TASK LIST

| STEPS | Completed | Not Completed | Comment |
|--|-----------|---------------|---------|
| Observed trainings and meetings | | | |
| Facilitated focus groups | | | |
| Maintained regular meetings with New Hampshire Interscholastic Athletic Association (NHIAA) Life of an Athlete (LoA) staff to share implementation and evaluation activities | | | |
| Monitored evaluation activities in accordance with evaluation plan | | | |
| Created and edited evaluation tools as needed to demonstrate outcomes | | | |
| Ensured quality data collection methods for: <ul style="list-style-type: none"> • Youth Surveys • Coach Surveys • Athletic Director Surveys • Training evaluations | | | |
| Collected all monitoring data from NHIAA including: <ul style="list-style-type: none"> • Fidelity Checklists • Program component implementation tracking log • Documentation of any changes in implementation or evaluation | | | |
| Analyzed and interpreted data on an ongoing basis | | | |
| Identified opportunities to collect qualitative data from program activities that can be used for improvement and/or demonstration of outcomes | | | |
| Prepared reports and presentations annually and as needed by stakeholders | | | |